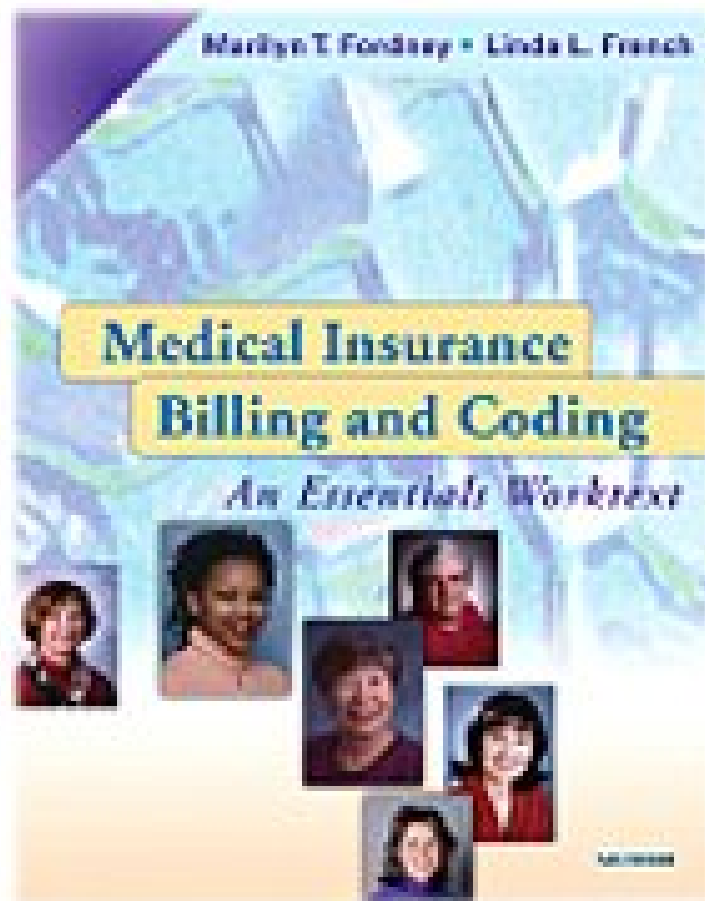


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About the Author Marilyn Takahashi Fordney, CMA-AC, CMT, Formerly, Instructor of Medical Insurance, Medical Terminology, Medical Machine Transcription, and Medical Office Procedures, Ventura College, Ventura, CA; and Linda L French, CMA-C, NCICS, Business Consultant and Instructor of Medical Insurance Procedures and Medical Terminology, Simi Valley Adult School and Career Institute, Simi Valley, CA; Ventura College, Ventura, CA; Oxnard College, Oxnard, CA